Welcome back to a new school year at Holy Cross!

Ordering is now open for the October hot lunch session.

Ordering will close and payments will be due for this session on October 7.

ALL families will need to RE-REGISTER their students on the hot lunch website.

Here's how to get started...

- 1. Go to https://holycrosspenticton.hotlunches.net
- 2. Click on "Click Here to Register"
- 3. Enter our school's Access Code HCHL
- 4. Enter your name, email address and phone, then a user id that you will use for access to the hot lunches application. Enter a password and then enter it again to verify that it is correct.
- 5. Click the "Register Now" button at the bottom.
- 6. Once registered, you will be logged into the website.
- 7. Please add your children by clicking on the "STUDENTS" button below or the "PROFILE" menu tab in order to proceed.

Once your children have been added to the system you will be able to place lunch orders immediately by clicking the "Order" button below each child's name.

## **Payment**

One of the features of this program is the ability to pay for hot lunch orders via Paypal, (a trusted and safe payment site) <a href="https://www.paypal.com">www.paypal.com</a> to pay for hot lunch. No more late payments, ordering and paying will be paperless, seamless, and so much easier! There is a small fee associated with using Paypal (this is charged by Paypal, not PSG) but it is relatively small when compared to the benefits of using the service.

You can also pay your hot lunch account via etransfer. Simply use this email, <a href="https://hcpsgpayments@gmail.com">hcpsgpayments@gmail.com</a> to send your payment. No password is required. Please note your child's name and grade on the transfer for proper crediting of your payment.

If you are not able to pay by the preferred methods, please contact us at <a href="https://hotpu.com">hotpu.com</a> to make other arrangements.

## Reminders

- \* Emails will be sent out to the email address on your hotlunches.net account to notify parents that sessions are open to ordering. Emails will also go out to remind parents that ordering for the lunch session will soon be closing. Once a session has been closed it cannot be reopened so don't wait until the last minute to place your orders!
- \* As in the past, should your child be sick or otherwise absent on a day they have ordered lunch, arrangements can be made to pick up the lunch from the kitchen at lunch time or we will try to send it home with a sibling. Otherwise, it will be considered a donation.
- \* If your child has a problem with their lunch, i.e. wrong order, missing item, please tell your child to go to the school kitchen where the lunch volunteers will be happy to help them out.

- \* The <a href="https://example.com/https://exa
- \* You can go back into the system at any time to verify your order and review the upcoming lunch schedule. Click the "Login Here" button to access your account at any time, then go to "My Account", then "Reprint My Orders".
- \* Orders can be changed if the ordering deadline has not passed.

## Volunteering

The hot lunch team NEEDS your help!

If you are available to help prepare, sort, and distribute lunches from approximately 10:30-1:00 we would love your assistance! This is and easy and great way to contribute to the school and does count towards volunteer hours.

To sign up for individual dates, please go to <a href="https://signup.com/go/asdscVN">https://signup.com/go/asdscVN</a>

We encourage you to join the Holy Cross PSG Facebook page, as most updates are posted there.

## Questions??

If you have any questions or comments about the Hot Lunch program please contact us at <a href="mailto:hotlunch@holyc.com">hotlunch@holyc.com</a>

Our thanks to the Holy Cross parent community for supporting this PSG fundraiser and to the volunteers who make the program a success!

Holy Cross Hot Lunch Team